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The main text should be in Times New Romans, 12 point with single line spacing. Space above 6pt and 0pt below. The margins should be 2.5 cm all around the page. For reasons of the printing process you cannot change any of these settings. Figures and tables must be included in the main text and must be individually numbered and captioned. Illustrations should be sharp and clear. Place figures and tables centered. Captions should be placed below figures and above tables. They are typed in Times New Roman 11, in italics, and centered. Leave one line before and after tables and figures

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